

## Agenda

Village of Fairgrove

No Person Regular Meeting

VIA Uber Conference

1-989-341-3422 (New Number)

12/07/2020 @ 6:30 pm

- Welcome remarks
- Pledge of Allegiance
- Approval of Agenda for 12/07/2020
- Approval of Meeting minutes from 11/02/2020 & 11/17/2020
  - ATB&D- 2019-2020 Audit
  - Audience Recognition
    - Fire Department:
      - Report
    - Police Department:
      - Report
    - Buildings and Grounds:
      - Report
  - Department Committee Reports
    - Volunteer Fire Department
    - No Report Provided
    - Bean Festival:
      - Report
      - Planning Commission
        - Report

Clerk

- Checking Balance Report
  - Check Register Report
- Bill that needs approval – None
  - Budget Adjustments
- Early Payroll for Holidays

- Roads CD is rolling over \$ 80,314.44
  - Credit Card vs. Debit Card
    - Resolution 2020-005
      - Treasurer
        - Report
      - Reconciliation
    - Old Business
      - Center Street East
    - New Business
      - SAW Grant \$74,000
    - Correspondence
      - MML
    - Fairgrove Township Newsletter
      - Audience Recognition
- Next Meeting 01/04/2021 @ 6:30
  - Adjournment

Clerk- Smith

Minutes:

Village of Fairgrove Council Meeting

12/07/2020 @ 6:30 pm

NO in person meeting

VIA Uber Conference

1-989-341-3422

In Attendance: Young/McIntosh/ Stevens/ Sebert

- Welcome remarks led by Young
  - Pledge of Allegiance led by Young
- Motion by McIntosh Approve the Agenda 12/07/2020 2nd by Stevens motion carried 4/0
- Motion by Sebert to Approve Meeting Minutes from 11/02/2020 & 11/17/2020 2<sup>nd</sup> by McIntosh motion carried 4/0
  - Audience Recognition:
    - None
  - Anderson, Tuckey, Bernhardt & Doran, P.C.- Angie Burnette
  - Village did receive the Highest Level on this audit/ Internal control is lacking due to the small community and rural area staff/ Overall material weaknesses are there because of the lack of the Non-Reconciliation of the accounts for several months/ Several Journal adjustment were needed to be made again/ Notes are made in the margins for a follow up with ATB&D for guidance
    - Department Committee Reports
      - Fire Department- Young
        - Report Provided
      - Fire Board annual report also provided
        - Police- Simerson
          - Report Provided
        - DPW- Thomas
          - Report Provided
      - Kudo's to Kevin Wilson for the Tree decorating
        - Fire Fighters 501c3-
          - No report
        - Bean Festival Committee-
          - No Report Provided
    - Planning Commission- Prusi
      - Master Plan is close to being updated and then will be given to the Council for a Public Hearing
        - Clerk- Smith
  - October's Checking beginning and ending balances on all accounts provided
    - Check Register reports for November

- Motion by McIntosh to accept the Check Register reports 2<sup>nd</sup> by Stevens  
Roll call: Yes: Stevens/McIntosh/ Sebert/ Young motion carried 4/0
    - Bills presented for approval: None
- Budget adjustments: 17 pages of Line items presented to the Council for line item internal and cross account adjustments Motion by McIntosh to make the Budget adjustments 2<sup>nd</sup> by Sebert Roll call vote: Yes: Stevens/ McIntosh/ Sebert/ Young motion carried 4/0
  - Early Payroll for Holidays: Request from Clerk to complete payroll by December 22, 2020 to get checks out before Christmas Motion by McIntosh to allow the Clerk to pay payroll early for December 2020 2<sup>nd</sup> by Stevens Roll call vote: Yes: Stevens/ McIntosh/ Sebert/ Young motion carried 4/0
    - Roads CD is rolling over just FYI
    - Resolution 2020-005- Credit Car vs. Debit cards
  - Obtaining a Credit Card for the Village would have to be attached to a person's Social Security Number and a person
  - Kim Stevenson offered the Village the option of getting Debit cards in lieu of Credit Cards Motion by Stevens to apply for 2-Debit cards, one for General Fund and one for Equipment rental with a \$1000.00 limit before Council approval with President Young & Clerk Smith on the cards 2<sup>nd</sup> by Sebert Roll call vote: Yes: Stevens/ McIntosh/ Sebert/ Young motion carried 4/0
    - Treasurer- (Changed to Bookkeeper)
      - Report provided
  - Reconciliation- up until November 1<sup>st</sup> is complete some investigation and correction will be looked at to balance the 4 remaining accounts belief is that the accounts were never at Zero and will need adjustments
    - Old Business-
  - Center Street to the East-There is a five-year plan to proceed and show affordability Motion by McIntosh to proceed with the 5-year plan and save for the \$910,000 Road Improvements with the County portion \$523,300 and the Village's portion is \$386,700 to proceed 2<sup>nd</sup> by Stevens Sebert Roll call vote: Yes: Stevens/ McIntosh/ Sebert/ Young motion carried 4/0
    - New Business-
  - SAW Grant- 2015 Award of \$74,700 Fleis & Vanderbrink were asking EGLE if we could re-do the dismissal of the SAW grant fund- the response today was its too late – however there will be another round of SAW grant coming out and F&V will help us apply once it becomes available and actively pursue the Clean Water Grant

- Village will have to look at Sewer rate increases in order to be considered for the next SAW Grant we are under funding the Sewer account
  - Correspondence
  - MML Sent A thank you letter
  - Fairgrove Township- Newsletter
  - Audience Recognition:
- Public has reached out to Village about McLuney Street not being paved and the bumps
  - BLIGHT is still an issue
  
- Motion by McIntosh to adjourn the meeting at 7:44 pm 2<sup>nd</sup> by Stevens Meeting adjourned

Next meeting: January 4, 2020 @ 6:30 Via Uber Conference no in person meeting

Respectfully Submitted

Cristi Smith-  
Clerk

Posted 12/08/2020 @ 12:00 p m