

VILLAGE OF FAIRGROVE

5005 CENTER ST., PO BOX 227

FAIRGROVE, MI 48733

PHONE: 989-693-6572

EMAIL: VILLAGEOFFFAIRGROVE@GMAIL.COM

SEE POLICY: MAILBOX REPLACEMENT POLICY 2021-001

CLAIMANT INFORMATION

NAME: _____ PHONE: _____

STREET ADDRESS: _____ CITY: _____ ZIP: _____

EXACT LOCTION OF INCIDENT – PLEASE BE SPECIFIC

DATE: _____ EXACT ADDRESS/ LOCATION: (STREET, BUILDING ETC.) _____

MANNER OF OCCURRENCE: _____

EXTENT OF DAMMAGES AND CLAIMS: _____

NAMES, ADDRESS, PHONE NUMBER OF WITNESSES: _____

ADDITIONAL REMARKS: _____

PHOTOS ARE PROVIDED

Please initial in the box your choice:

2) Policy

In the event that a mailbox and/or its support post is damaged or destroyed by Village equipment engaged in snow plowing or snow removal operations, the Village will offer the owner of the property the choice of one of the following options:

2.1 The Village will furnish and install a standard replacement post and/or mailbox.

2.2 The Village will reimburse the owner in an amount equal to the cost of the standard post and/or mailbox offered by the Village. (See the Fee Schedule adopted each year for the rate)

I hereby affirm that the information in this application is correct to the best of my knowledge.

Signature

Date

Please return to the Clerk either by mail, drop box, or email