

## Village of Fairgrove BUDGET RESOLUTION

**Resolution# 2024-002**

**March 4, 2024**

RESOLUTION TO establish a Special Appropriations Act for Village of Fairgrove; to define the powers and duties of the Village of Fairgrove officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this Act.

The Village of Fairgrove Council resolves:

**SECTION 1: TITLE**

This resolution shall be known as the Village of Fairgrove Special Appropriations Act-General Fund.

**SECTION 2: CHIEF ADMINISTRATIVE OFFICER**

The Village President shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer.

**SECTION 3: FISCAL OFFICER**

The Village Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

**SECTION 4: PUBLIC HEARINGS ON THE BUDGET**

Pursuant to MCL 141.412;MCL 141.413, a notice of a public hearing on the proposed budget Notice was published in a newspaper of general circulation on February 21, 2024, and a public hearing on the proposed budget was held on March 04, 2024.

**SECTION 5: ESTIMATED REVENUES**

Estimated village revenues for the fiscal year 2024-2025 for the General Fund shall total \$250,586.00.

**SECTION 6: MILLAGE LEVY**

The Village of Fairgrove Council shall cause to be levied and collected the general property tax on all real and personal property within the village upon the current tax roll an amount equal to 12.500 mills the streets millage is 5.00 as set forth by the Tax Allocation Board, or as authorized under State Law as approved by the electorate.

**SECTION: 7 VILLAGE EXPENDITURES**

Estimated Village expenditures for fiscal year 2024-2025 for the General Fund for the various village activities are as follows:

GENERAL FUND:	
Opening Balance	\$153,722.00
<b>ESTIMATE REVENUE</b>	<b>\$250,586.00</b>
Governing Body	\$42,300.00
Clerk	\$19,375.00
Treasurer	\$5,530.00
Bookkeeper	\$3,675.00
Buildings & Grounds	\$49,010.00
Public Safety	\$14,310.00
Streetlights	\$19,800.00
Planning	\$320.00
Zoning	\$450.00
Parks & Recreation	\$19,600.00
Total Expenses	\$174,370.00
<b>TOTAL EXPENSES:</b>	
Estimated Expenses	<b>\$174,370.00</b>
Budget Stabilization Fund	<b>\$20,648.00</b>

Opening Balance		\$78,073.00
Major Roads Revenue		\$57,000.00
Expenses		\$6,900.00
Budget Stabilization Fund		\$50,100.0
Opening Balance	\$124,021.00	
Minor Streets Revenue		\$23,600.00
Minor Streets Expenses		\$14,000.00
Budget Stabilization Fund		9,600.00
CD Balance		\$186,974.00
Opening Balance	\$216,826.00	
Local Road Revenue		\$43,000.00
Local Road Expenses		\$500.00
Budget Stabilization Fund		\$42,500.00
Opening Balance	\$89,919.00	
Sewer Revenue		\$64,000.00
Sewer Expenses		\$64,000.00
Budget Stabilization Fund		\$0.00
Sewer CD		\$159,199.00
Opening Balance	\$10,828.00	
Equipment rental Revenue		0.00
Equipment Rental Expenses		0.00
Budget Stabilization Fund		0.00
Opening Balance	\$0.00	
Fire Department Revenue		\$117,900.00
Fire Department Expenses		\$113,000.00
Budget Stabilization Fund		\$4,900.00

**SECTION 8: ADOPTION OF BUDGET BY REFERENCE**

The General Fund Budget of Village of Fairgrove is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

**SECTION 9: ADOPTION OF BUDGET BY COST CENTER**

The Council of the Village of Fairgrove adopts the 2024-2025 fiscal year General Fund budget by cost center. Village officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriations. However, no transfers or appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

**SECTION 10: APPROPRIATION NOT A MANDATE TO SPEND**

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

**SECTION 11: TRANSFER AUTHORITY**

The Fiscal Officer shall have the authority to make transfers amount the various cost centers without prior board approval, if the amount to be transferred does not exceed \$1,000.00. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify and such transfers made. Under no circumstances may the total Refuse Fund Budget be changed without board approval.

**SECTION 12: LIMIT ON OBLIGATIONS AND PAYMENTS**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the

obligation.

**SECTION 13: BUDGET MONITORING**

Whenever it appears to the Fiscal Officer of the Village Council that the actual and probable revenue in any fund will be less than the estimated revenues upon which appropriations from such fund were based and when it appears that expenditures shall exceed an appropriation, the Fiscal Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

**SECTION 14: VIOLATIONS OF THIS ACT**

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary actions as outlined in P.A. 621 (1978).

**SECTION 15: COUNCIL ADOPTION**

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Fairgrove Council respectfully adopts the Special Appropriations Act for the General Fund Budget for Fiscal year 2024-2025 .

The foregoing resolution offered by Council Member: **Harrison** and supported by Council Member: **Phelps**

Upon roll call vote, the following voted: "Aye": **Harrison/ Phelps/ Young**

"Nay": **None**

Absent: **Sebert**

The President Person declared the resolution adopted.

 3/4/2024  
President

**CERTIFICATE**

I, Cristi L. Smith, the appointed and acting Clerk of Village of Fairgrove, hereby certify that the foregoing resolution was adopted by the Village of Fairgrove Council of said Village at the Budget meeting of said Board held on March 04, 2024, at which meeting a quorum was present, by roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date